

## **DATE 2015 Meeting Room Order Form**

Please fill in and sign this application form and hand it in via email attachment or fax as soon as possible.

All room reservations depend on availability and approval by the General Chair.

**DATE 2015 Event Secretariat**c/o K.I.T. Group GmbH Dresden

Email: date@kit-group.org
Fax: +49 351 4956116

Company Details						
	•	,		*mandatory		
Compa	any name:*					
Contact person:*						
Phone:						
Email:*						
Address:*						
Zip/City/Country:*						
Invoicing Address:*						
Type of Meeting						
	Technical	OR		Commercial		
	Open	OR		Private		
<ul> <li>➢ Open technical meetings are offered a conference room for a 3 hour timeslot, free of charge during the DATE week at determined time slots (an open technical meeting is defined as a meeting related to academic or research projects, or managed by non-profit organizations).</li> <li>➢ Additional rooms for non-profit organizations and rooms for open technical meetings managed by commercial enterprises are available for hire with prices starting from 300.00 EUR + VAT (if applicable).</li> <li>➢ Furthermore, commercial enterprises may hire rooms for private meetings. Price on application + VAT (if applicable).</li> <li>Rooms will include standard conference AV facilities at no extra cost. Additional costs will incur for extra</li> </ul>						
AV equipment, telephone lines, internet access, poster boards, catering etc.						
Room Rental Costs						
□ Open technical meeting (as per explanation above)						

To be specified and invoiced (if applicable) by the DATE Event Secretariat.

DATE 2015 Event Secretariat c/o K.I.T. Group GmbH Dresden Münzgasse 2 01067 Dresden, Germany

Phone: +49 351 4967541 Fax: +49 351 4956116 Email: date@kit-group.org DATE Conference Host
EDAA vzw
c/o IMEC
Kapeldreef 75
3001 Leuven, Belgium
Register No.: 886.958.892
www.date-conference.com

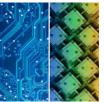
Bank: KBC Bank
HEVERLEE CENTRUM - 4332
Naamsesteenweg 167
3001 Heverlee, Belgium
IBAN: BE02 7340 3922 0240
BIC: KREDBEBB

Account holder: EDAA vzw



## DESIGN, AUTOMATION & TEST IN EUROPE The European Event for Electronic System Design & Test





Meeting Room Requirements					
Date: 1 <sup>st</sup> choice	2 <sup>nd</sup> choice:				
Time: 1 <sup>st</sup> choice	2 <sup>nd</sup> choice:				
Time of start:(Rental periods must always make allowances f	Time of finish: for set-up and clean-up time)				
Expected number of attendees:					
Room set-up (e.g. theatre, class, board room):_					
Additional Requirements / Catering					
For ordering additional AV equipment and/or having received your room confirmation from t	r catering for the meeting, please contact <b>directly</b> ( <u>after</u> the Event Secretariat):				
• •	Phone: +334 76 39 64 44 Email: agnes.bailloud@Alpexpo.com				
Marketing Description (ONLY for open technical meetings; upto 50 words to be published on the DATE web page, in conference publications and visitor promotions):					
O - atta Caustant					
On-site Contact	*mandatory				
On-site contact person:*	•				
On-site mobile phone number:*					
Room allocated:	Date:				
To be assigned by the Event Secretariat.	Time:				

DATE 2015 Event Secretariat

c/o K.I.T. Group GmbH Dresden Münzgasse 2

Date:

Phone: +49 351 4967541 Fax: +49 351 4956116 Email: date@kit-group.org

01067 Dresden, Germany

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**Signature Company** 

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