



DESIGN, AUTOMATION & TEST IN EUROPE

14 - 18 March, 2016 · ICC · Dresden · Germany

The European Event for Electronic  
System Design & Test

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your name here  
your affiliation here

**Logos are allowed on this page only!**

# Audio Visual Guidelines

- **Introduction**
- **Electronic projection**
- **Presentation Installation**
- **Form considerations**
  - **General remarks**
  - **Choice of templates**
  - **Colours**
  - **Tips**

# Introduction

- Please read the **“Guidelines for Audio-Visual Presentation”** on the DATE web pages
- Remember: Your written paper is available to your audience prior to your presentation
  - It presents your contribution in detail
  - Many of those in the audience will have already read or glanced through your paper.
- **Your presentation to the audience should be less formal and less analytical and you must make every word count!**

# Electronic Projection

- **DATE will only support one means of visual aid consisting of the use of a video projector connected to a laptop computer with Microsoft PowerPoint 2016 or Adobe Acrobat PDF Reader v1.4 compatible**
- **Microsoft PowerPoint Presentation is recommended for the following reasons:**
  - **Good animation capabilities**
  - **Widely available and well equipped to convert between various formats**
  - **Embedded Audio and Video support**

# Presentation Installation Procedure

- Information about how and when to make your files available can be found in the **“Guidelines for Audio-Visual Presentation”** on the DATE web pages
  - [www.date-conference.com](http://www.date-conference.com)
  - Read this information carefully!

# Presentation Installation Procedure

- There will be pre-conference slide installation procedure for DATE
  - The upload website location and the required password are sent to all speakers via a separate email
  - There are upload stations in/near the AV Office
  - Bring a memory stick to transport your presentation to the DATE venue
  - There will be technicians available at AV Office to guide you in case of any trouble
  - Please check your presentation at AV Office
- Using your own laptop or mobile phone for the presentation is **NOT ALLOWED** (no exceptions)

# Choice of Templates

- **Proven to be well suited for technical presentations**
- **Well suited for the possible publication on WWW**
- **Provide more than usual space to accommodate the often different needs of a technical presentation versus a business presentation**

# Colours

- **Try to use only the 8 colours of the colour scheme. They are the only ones that convert for black and white printing**
- **The distinction between blue and red for text and thin lines is especially weak**
- **Red filled-in objects (circles, rectangles, etc.) with white text are well-suited for highlighting important text**
- **Be aware that the contrast of your computer monitor is much higher than that of a projector in a partly lit room**



# Tips

- **Use the Microsoft equation editor or MathType**
  - **Define style and size the first time**
  - **Use “recolour” to change from black to white**
  - **Copy existing equation to make another one with the same specification**
- **Only use clipart when it helps state your point**
- **Use at least 1½ pt line width in drawing**
- **Stick with one transition effect throughout the presentation**